

Halliday City Commission Meeting
April 8, 2024
Following Board of Equalization Meeting
HALLIDAY CITY HALL

Meeting was called to order at 6:11 pm by President Selle.

Commissioners Present: Selle, Gietzen, Cronje and Wanek. Hausauer was absent.

Others Present: Michele Kuntz, Mark Kaffar, Travis Frey, Rachel Dolechek, and David Kuntz.

Wanek moved to close the agenda, seconded by Gietzen. All voted aye, motion carried.

Gietzen moved to approve the March 11, 2024 meeting minute, seconded by Wanek. All voted aye motion carried.

Commissioners reviewed list of bills. Gietzen moved to pay the bills, seconded by Wanek. Upon roll call vote Gietzen, Cronje, Wanek and Selle all voted aye motion carried.

Buildings & Grounds: Gietzen reported estimate from Total Control Inc. for the removal of floor tiles in bathrooms at the school and estimate from Solid Rock concrete leveling to repair crack in gym wall at the school.

Wanek moved to approve Total Control Inc. proposal for \$2800.00/day for the removal of floor tile from (2) bathrooms at the school building and Solid Rock Concrete Leveling for \$1174.40 for repairs to the gym wall, seconded by Cronje. Upon roll call vote Cronje, Wanek, Gietzen and Selle all voted aye motion carried. Commissioners also discussed having parking lines painted and repair cracks at the school parking lot.

Financial/Insurance Report: Auditor Kuntz asked the commission about approval to renew CDs at better rate when they come do. Wanek moved to allow Auditor to review and renew CD's, seconded by Cronje. Upon roll call vote Gietzen, Cronje, Wanek and Selle all voted aye. Motion carried. Wanek moved to approve the Financial Report, second by Gietzen. Upon roll call vote Cronje, Wanek, Gietzen, and Selle all voted aye motion carried.

Water & Sewer Report: no report

Streets: no report

Garbage & Police: no report

JDA Report: Selle reported that the JDA has one applicant but they have not had a meeting.

Zoning Board Report: David Kuntz zoning board president reported that the zoning board had approved moving the lot line between 319 & 323 Central Ave. 6ft north of 319 Central Ave., and to split lot 9 in half, 7 & 11 4th St. SW would get the south ½ of lot 9 and 319 Central Ave would get the north half of lot 9. He also reported that they had approved a building permit for the City of Halliday for the School property. Wanke moved to approve moving the property line between 319 & 323 Central Ave. 6ft. north of 319, and to split lot 9 in half, 7 & 11 4th St SW would get the south ½ of lot 9 and 319 Central Ave would get the north half of lot 9, seconded by Cronje. All voted aye motion carried.

Sub Committee Report: David Kuntz school steering committee president asked about a date for the sale of the houses. Commissioners discussed dates for bid opening and open house. Commissioners approved having an open house on April 27, from 10:00am -2:00 pm and having a special meeting on May 20th for the bid opening on the houses, and to advertise the houses with a starting bid at 20% under appraisal. Wanke moved to have Attorney Kaffar move forward with the advertising of the properties and the pay attorney Kaffar 3% of the sales, seconded by Gietzen. Upon roll call voted Gietzen, Cronje, Wanek and Selle all voted aye. Motion carried.

Kuntz reported that the committee recommended renting the Kitchen and multipurpose room to Ky's Catering for \$800.00 per month excluding propane, the city could use the kitchen 1 day a week for community events if needed. Wanke moved to offer a 2-year lease @ \$800.00 per month excluding propane to Ky's Catering for the Kitchen and multipurpose room, seconded by Selle. Upon roll call voted Cronje, Wanke, Gietzen and Selle all voted aye motion called.

Kuntz reported the committee recommended purchasing gym equipment for \$43,320.00 plus shipping and setup. Commissioner discussed purchasing gym equipment and where to set it up, it was decided to set the equipment up in two of the class rooms instead of the gym. Gietzen moved to purchase gym equipment for \$43,320.00 plus shipping and setup, seconded by Cronje. Upon roll call voted Cronje, Wanek, Gietzen and Selle all voted aye motion carried.

Kuntz asked about getting the sewing equipment moved, commissioners approved having a moving company move the equipment. He reported that the Day Care and the Chairlift had been tabled.

Old Business:

Engineer Frey reported that Chris Schwab with Core Facilities would be out April 11th to check the heating system at the school.

Attorney Kaffar asked the commissioners about changes to the job descriptions and employee manual updated. Commissioners discussed Rachael Dolechek wages, and additional work requirements. Selle moved to increase Dolechek wages to \$25.67 per hour retroactive to April 1, 2024 pay check seconded by Wanek. Upon roll call voted Cronje, Wanek, Gietzen and Selle voted aye motion carried.

Commissioners reviewed resolution regarding abolishing municipal court. Cronje moved to approve resolution abolishing the municipal court, seconded by Wanek. Upon roll call vote Wanek, Cronje, Gietzen and Selle voted aye, Hausauer was absent motion carried.

New Business:

Auditor Kuntz reported that a resident has inquired about purchasing lots 6-12 block 23. Wanek moved to advertise lots for sale with a starting bid of \$500.00 per lot, bid opening will be at the May 20th special meeting at 6:00 PM, seconded by Gietzen. All voted aye motion carried.

Auditor reported that residents have been complaining about the turkeys, commissioners said to contact game and fish to see if they could be relocated.

Rachael Dolechek asked about purchasing a new lawn mower for the school property, she was asked to get bids for the May meeting.

Auditor Kuntz reported that the county would like to help, April 23 from 11:00-12:30 with clean up wherever needed. Commissioners discussed dates for spring cleanup May 28-June 7 has been set for spring clean-up auditor will get a newsletter sent to residents about dates, commissioners discussed offering residents' financial compensation for Junk automobiles.

Wanek moved to pay residents \$500 per junk automobile if the resident turns over the title to the vehicle with maximum payment of \$2000 per lot owner to dispose of such property and \$250 for junk automobiles that do not have a title for a maximum payment of \$1000, seconded by Cronje. Upon roll call vote Gietzen, Cronje, Wanek and Selle all voted aye motion carried.

Commissioners also discussed a lawn mowing resolution, Attorney Kaffar will have a resolution for the May Meeting

Check # 23862- 23890 Union Bank Account, March 11, 2024 – April 8, 2024: Payroll 03/15/2024 \$6273.48 Ck #23862-23865; Fidelity Security Life \$20.36; Delta Dental \$76.58 A/W; BCBS \$9381.86 A/W; ND Pers \$2868.73; EFTPS \$4130.31; ND State Tax Commissioner \$65.62; 04/01/24 Payroll \$10075.92 Ck #23867-23872; Visa \$598.09; Northern Horizon Contracting LLC \$16115.85; Aramark \$241.61; Beulah Beacon \$25.42; Consolidated Telephone \$331.75; Dunn County Auditor \$2000.00; Farmers Union Oil Company \$14632.50; Interstate Engineering \$20294.00; MDU \$3022.85; Mercer County Treasurer \$955.71; Michele Kuntz \$185.00; NDLC \$362.50; Northern Improvement Company \$630.00; Northwest Iron Fireman Inc. \$1162.49; Quality Air & Electric LLC \$595.00; Rath & Mehrer P.C. \$8800.00; Shane White Plumbing \$3365.00; Southwest District Health Unit \$50.00; Southwest Water Authority \$4370.80 A/W

Cronje moved to adjourn the meeting at 8:15PM, seconded by Wanek. Motion carried

Next meeting May 13, 2024 6:00 PM

Special Meeting May 20, 2024 6:00 PM

Minutes are subject to revisions and approval.

Michele Kuntz Auditor

Blair Selle President of Commission