

Halliday City Commission Meeting
February 13th, 2024
6:00 PM
HALLIDAY CITY HALL

Meeting was called to order at 6:00 pm by President Selle.

Commissioners Present: Selle, Hausauer, Gietzen, Cronje and Wanek.

Others Present: Michele Kuntz, Mark Kaffar, Travis Frey, Jim Short, Rachel Dolechek, David Kuntz, Carrie Boster, Darrel Gegelmann and Kim Roberts.

Wanek moved to close the agenda, seconded by Hausauer. All voted aye, motion carried.

Hausauer moved to approve the January 8, 2024 meeting minute, seconded by Gietzen. All voted aye motion carried.

Gietzen moved to pay the bills, seconded by Wanek. Upon roll call vote Gietzen, Hausauer, Cronje, Wanek and Selle all voted aye motion carried.

Zoning Report: no report

Visitors: Jim Short turned in his letter of resignation from the School Steering Committee. Hausauer motioned to accept Short's letter of resignation, seconded by Wanek. All voted aye motion carried.

Buildings & Grounds: no report

Financial/Insurance Report: Hausauer moved to approve the Financial Report, Pledges of Securities from Brevera Bank and the Union Bank and the 2023 year-end financial statement as presented, second by Wanek. Upon roll call vote Cronje, Wanek, Gietzen, and Selle all voted aye motion carried.

Water & Sewer Report: Hausauer reported on water break and property owner that is turning water off at the curb stop, the ordinance states that only city maintenance workers are authorized to turn water off at the curb stop. Wanek moved to send a certified letter to the property owner with a copy of the ordinance, seconded by Gietzen. All voted aye motion carried.

Streets: Cronje reported that she had individuals ask about having stop signs or yield signs put by trailer park by city shop, she also asked about the vehicles that are not being moved for snow removal. Hausauer moved to have stop signs put on 1st and 2nd St. by 3rd Ave. W, seconded by Cronje. All voted aye motion carried.

Garbage & Police: Wanek will contact the sheriff's department about vehicles on the street.

JDA Report: no activity

Sub Committee Report: David Kuntz school steering committee president reported that the committee moved to asking the commission for additional spending authority up to \$150,000.00 for the kitchen remodel. Hausauer moved to approve spending up to \$150,000.00 for the kitchen remodel, seconded by Cronje. Upon roll call vote Gietzen, Hausauer, Wanek, Cronje and Selle all voted aye motion carried. Kuntz asked for additional spending authority to purchase Gym equipment. Wanek moved to table funding at this time seconded by Hausauer. All voted aye motion carried.

Kuntz asked for additional spending authority of \$46,460.00 to purchase equipment for sewing and craft room. Hausauer moved to spend \$46,460.00 for sewing and craft items to develop space, seconded by Cronje. Upon roll call vote all voted aye motion carried.

Kuntz ask commission for authorization to have interstate engineering scan music room for movie theater and boiler room. Wanek moved to have music room and boiler room scanned seconded by Hausauer. Upon roll call vote all voted aye motion carried.

Kuntz reported that the committee approve a space for Travis Frey to put a laundry mat he would need minor utility changes. Hausauer moved to approve moving forward with the planning for the laundry mat, seconded by Gietzen. All voted aye motion carried.

Wanek amended the motion to approve spending up to \$15,000.00 for utility changes, seconded by Hausauer. Upon roll call vote Hausauer, Gietzen, Cronje, Wanek and Selle all voted aye motion carried.

Kuntz reported that an individual is interested to having a daycare she is working on getting her license and it working with the Dunn County JDA for funding to help with the purchase of equipment. The committee approved to lease 2 rooms to the Dunn County JDA for 2 years at a \$1.00 per year for a daycare. Hausauer moved to approve renting 2 rooms to the Dunn County JDA for \$1.00 per year for the daycare, seconded by Wanek. All voted aye motion carried.

Hausauer moved to spend up to \$15,000.00 to have the rooms painted and to purchase a refrigerator, microwave and shed, seconded by Cronje. Upon roll call vote Hausauer, Gietzen, Wanek, Cronje and Selle all voted aye motion carried. Kuntz also reported that there is an individual interested in a room for a photo shop.

Old Business:

Dolechek reported on the school heating system and plumbing problems.

Attorney Kaffar reported on the street vacate for Milo Holte, he needs to get Milo's signature on the petition to vacate and have it published in the paper.

Commissioners reviewed estimate for Hand Rail at city hall, tabled to get more estimates.

Commissioners reviewed estimate for security camera, tabled get more estimates.

Job Description were tabled.

Attorney Kaffer is working on resolution to vacate the Judge position.

New Business:

Hausauer moved to approve the resolution for lead & cooper service line inventory, seconded by Wanek. All voted aye motion carried.

Auditor reported on the NDLC spring work shop March 19-20. Wanek moved to approve attendance for board members and Auditor, seconded by Cronje. All voted aye motion carried.

Wanek moved to approve the Main Street Proclamation, seconded by Hausauer. All voted aye motion carried.

Engineer Frey reported that the planners have applied for the planning grant, and asked for approval from commission to apply for grants when they become available. Hausauer moved to approve having city planners apply for grants when they come available, seconded by Gietzen. All voted aye motion carried.

Auditor reported on the Board of Equalization meeting, it was decided to have the equalization meeting on April 8, 2024 at 6:00 PM

Check # 23795- 23829 Union Bank Account, January 9, 2024 – February 12, 2024: Payroll 01/15/2024 \$6525.94 Ck #23795-23798; BCBS \$4690.93; Fidelity Security Life \$20.36; Halliday JDA \$6576.44; ND Pers \$2886.38; EFTPS \$4242.83; 02/01/24 Payroll \$10928.78 Ck #23803-23808 Visa \$1746.68; Beulah Beacon \$179.58; Consolidated Telephone 333.55; Dunn County Auditor \$2000.00; Farmers Union Oil Company \$15081.27; Interstate Engineering \$13464.00; McKenzie Electric \$101.00; MDU \$3754.19; Mercer County Treasurer \$899.55; MFOA \$40.00; Selle Implement \$461.70; SW District Health Unit \$50.00; Fire Equipment Co. \$247.00; Aramark \$238.21; Bobcat of Mandan \$1423.39; Nelson International \$380.47; Dennis & Lynnette Frafford \$1000.00 Rachael Dolechek \$29.84; Total Control \$1200.00; Dig if Construction LLC \$3200.00; Great Plains Restorative Services \$400.00; Southwest Water Authority \$6287.95

Cronje moved to adjourn the meeting at 7:45PM, seconded by Wanek. Motion carried

Next meeting March 11th 6:00 PM

Minutes are subject to revisions and approval.

Michele Kuntz Auditor

Blair Selle President of Commission