

Halliday City Commission Meeting  
January 8, 2024  
6:00 PM  
HALLIDAY CITY HALL

Meeting was called to order at 6:00 pm by President Selle.

Commissioners Present: Selle, Gietzen, Cronje and Wanek.

Others Present: Michele Kuntz, Patrick Kuntz, Mark Kaffar, Travis Frey, Jim Short, Rachel Dolechek, and David Kuntz.

Wanek moved to close the agenda, seconded by Cronje. All voted aye, motion carried.

Gietzen moved to approve the December 11th, 2023 meeting minute, seconded by Wanek. All voted aye motion carried.

Wanek moved to pay the bills, seconded by Cronje. Upon roll call vote Gietzen, Cronje, Wanek and Selle all voted aye motion carried.

**Zoning Report:** no report

**Buildings & Grounds:** no report

**Financial/Insurance Report:** Wanek moved to approve the Financial Report, and to designate The Union Bank and Brevera Bank as depositories for the city, second by Gietzen. Upon roll call vote Wanek, Cronje, Gietzen, and Selle all voted aye motion carried.

**Water & Sewer Report:** No Report

**Streets:** Cronje asked if incident report was written for the employee's file that had incident with the tool cat.

**Garbage & Police:** Wanek reported that she would be emailing a reminder to the sheriff's department of vehicles that need to be moved off city streets, she also reported that a citation was issued for a dog running at large.

**Engineer:** Frey reported about water model for the Capital Improvement Plan, they will be checking water pressures in the spring for the new pumping station.

**JDA Report:** no activity

**Committee Reports:** David Kuntz school steering committee president reported that they had not had a meeting and that they are still working on getting estimates for the kitchen repairs, Kaffer is working on the form for gym membership, and Pat reported that they are getting estimates for the chair lift. Wanek asked about having the city planner work on a plan for the use of the building. Wanek moved to have Interstate Engineering work a planning grant for the school building, seconded by Cronje. Upon roll call vote Gietzen, Wanek, Cronje and Selle all voted aye motion carried.

**Old Business:**

Kuntz reported that they still have some meters to install, Attorney Kaffer will send a letter to individuals that still need meters replaced and giving them 30 days to set up an appointment with the plumber to get their meter replaced or services will be discontinued.

Attorney Kaffar reported on the street vacate for Milo Holte, he asked the commission if they would like to vacate the streets or if they would like to get them replated and maintain easements. Wanek moved to go ahead with the request to vacate streets, seconded by Gietzen. Upon roll call vote Wanek, Gietzen, Cronje and Selle all voted aye motion carried.

Wanek moved to table Hand Rail, Security Cameras, and Job Description Updates, seconded by Cronje. All voted aye motion carried.

**New Business:**

Auditor Kuntz reported that there are two four-year commission positions, Commission President Position and three four-year park board positions up for reelection on June 11<sup>th</sup> 2024. Deadline for filling a petition is April 8<sup>th</sup> 2024 at 4:00 PM at the City Hall. Petitions can be picked up at the city hall or downloaded from [www.sos.nd.gov](http://www.sos.nd.gov)

Commissioners discussed the judge position, attorney Kaffar will check the possibility of vacating the municipal court Commission Wanek reported on Moorhead School Auction and item that could be used at the school kitchen.

Commissioners reviewed proposal from total control for the removal of asbestos damaged floor tile in kitchen at the school. Wanek moved to send back to subcommittee, seconded by Gietzen. All voted aye motion carried.

Check # 23780- 23794 Union Bank Account, December 12, 2023 – January 8, 2024: Committee & Zoning Wages \$2300.00; J & M Hardware \$249.31; Patrick Kuntz \$512.91; Quality Air & Electric LLC \$1400.00; Payroll & Stipends 12/15 \$23276.56 Ck #23757-23768; Nathaniel Kindrix \$299.78; Bobcat of Mandan \$71828.98; Halliday JDA \$12877.90; Total Control \$6300.00; Rachael Dolechek \$300.00; ND Job Service \$149.85; ND State Tax Commissioner \$239.53; ND Pers \$2595.68; EFTPS \$9401.44; 01/02/24 Payroll \$9987.45 Ck #23774-23779 Visa \$1092.22; Aramark \$238.21; Beulah Beacon \$103.32; Bobcat of Mandan\$3379.17; Consolidated Telcom \$333.00; Dunn County Auditor \$2000.00; Farmers Union Oil Company \$17545.27; Fisher Sand & Gravel \$747.04; Interstate Engineering \$17208.90; McKenzie Electric \$101.31; MDU \$3085.69; Mercer County Treasurer \$930.60; Selle Implement \$1011.12; Shane White Plumbing \$775.00; Vision West ND Inc. \$800.00; Southwest Water Authority \$3859.54 D/W; Blue Cross Blue Shields \$4690.93;

Gietzen moved to adjourn the meeting at 7:15PM, seconded by Selle. Motion carried  
Next meeting February 13th 6:00 PM  
Minutes are subject to revisions and approval.

---

**Michele Kuntz Auditor**

---

**Blair Selle President of Commission**