

Halliday City Commission Meeting
May 13, 2024
6:00 PM
HALLIDAY CITY HALL

Meeting was called to order at 6:00 pm by President Selle.

Commissioners Present: Selle, Gietzen, Cronje and Hausauer. Wanek was absent.

Others Present: Michele Kuntz, Mark Kaffar, Travis Frey, Rachel Dolechek, Nathan Kindrix, Pat Kuntz, Kris Schwab, Carie Boster, Kyleen Dressler, Dean Huhta and David Kuntz.

Hausauer moved to close the agenda, seconded by Gietzen. All voted aye, motion carried.

Hausauer moved to approve the April 8, 2024 meeting minute and Board of Equalization minutes, seconded by Gietzen. All voted aye motion carried.

Commissioners reviewed bills, Gietzen moved to pay the bills, seconded by Hausauer. Upon roll call vote Cronje, Gietzen, Hausauer and Selle all voted aye motion carried.

Public Input/ Visitors:

Carie Boster, Dunn County JDA Director reported on the Dunn County Stakeholders Meeting being held on May 16, 5:00 PM at the Killdeer County Road Shop.

Kris Schwab from Core Facility Solutions presented the commission with an estimate for the replacement of the boiler system and Kitchen Hood at the school. Cronje moved to approve advertising for Energy and Operational Savings Contract Service Provider, seconded by Hausauer. Upon roll call vote all voted aye motion carried.

Buildings & Grounds: No Report

Financial/Insurance Report: Hausauer moved to approve the Financial Report, and Pledges of Securities from Brevera and the Union Bank, second by Gietzen. Upon roll call vote Hausauer, Gietzen, Cronje and Selle all voted aye motion carried.

Water & Sewer Report: reported on water line and curb stop replacement, and that Dakota Pump and Control had been out the clean and inspect the lift stations.

Streets: Cronje reported that Luis Martinez would be repairing the street that was dug up for his water and sewer line. Dean Huhta asked about the drainage problem on the street in front of his house, the city engineer will check to see what can be done.

Garbage & Police: No Report

JDA Report: No Report

Sub Committee Report: David Kuntz, school steering committee president reported that the committee had approved Wolverines Den as the name for the school building, he also reported that the committee had approved rent of the rooms for \$200.00 per month and membership fees for the gym, they are also working on getting prices for tools for the wood shop. The committee agreed to charge Travis Frey 2% of gross sales for the laundry mat and vending machines. Attorney Kaffar is working on contracts for room rentals and gym memberships

Zoning Board Report: David Kuntz, zoning board president reported that the zoning board had approved three building permit #2024-02 for Robin & Jaimie Cronje, for the demo of a home and foundation and to place a new home on a new foundation. Permit #2024-03 Frederick Smit to put new siding on, and permit #2024-04 City of Halliday for the installation of a fence.

Old Business:

Auditor Kuntz reported that appointments have been made for the plumber to replace the meters in the remaining residents.

Attorney Kaffar reported that he is still working on the vacate of streets for Milo Holte.

Kuntz reported that the hand rail for the city hall had been ordered

Job Descriptions were tabled

Commissioners reviewed lawn mower estimates, and discussed selling zero turn mower that is not getting used. Hausauer moved to advertise cub cadet zero turn mower for sale on bids and to purchase a 2024 John Deere X584 & 537NM48in. Accel Deep mower deck for \$8833.00, seconded by Cronje. Upon roll call voted Cronje, Hausauer, Gietzen and Selle all voted aye motion carried.

Lawn mowing resolution was tabled.

Commissioners reviewed bid for a fence at the Duplexes. Cronje moved to approve bid from Western Fence for a white fence, motion died on floor for lack of a second.

Hausauer moved to approve bid from Western Fence for a tan or adobe color fence, seconded by Cronje. Upon roll call vote Cronje, Gietzen, Hausauer and Selle all voted aye motion carried.

New Business:

Commissioners reviewed record retention list present by city auditor. Gietzen moved to approve the disposal of City records in accordance with the State Records Retention Requirement, seconded by Hausauer. Motion Carried.

Check # 23891- 23922 Union Bank Account, April 9, 2024 – May 13, 2024: Payroll 04/15/2024 \$5214.55 Ck #23891-23894; Fidelity Security Life \$20.36; Delta Dental \$76.58 A/W; BCBS \$4690.93 A/W; ND Pers \$2542.54; EFTPS \$3971.93; 05/01/24 Payroll \$10,110.30 Ck #23896-23901; McKenzie Electric \$101.08; Visa \$2334.74; Barb Kaffar \$46,460.00; Minot Restaurant Supply \$14,988.82; Aramark \$241.61; Arrow Service Team \$3436.07; Beulah Beacon \$374.74; Consolidated Telephone \$2331.20; Dunn County Auditor \$2000.00; Farmers Union Oil Company \$8585.14; Ferguson Waterworks \$1469.31; Interstate Engineering \$12,277.25; McKenzie Electric \$98.82 MDU \$3033.52; Mercer County Treasurer \$1066.50; Nathaniel Kindrix \$149.04; Sanitation Products Inc. \$197.29; Southwest Water Authority \$5328.20 A/W; Total Control Inc. \$2800.00; Team Laboratory Chemical Corps \$10,176.50; Truchan Construction LLC \$1200.00; Union Insurance Agency Inc. \$8363.00

Gietzen moved to adjourn the meeting at 8:00PM, seconded by Hausauer. Motion carried

Next meeting June 10, 2024 6:00 PM

Minutes are subject to revisions and approval.

Michele Kuntz Auditor

Blair Selle President of Commission